



BARDSTOWN MIDDLE SCHOOL
STUDENT HANDBOOK



BARDSTOWN MIDDLE SCHOOL

STUDENT HANDBOOK

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Note: This handbook contains information related to the normal operations of Bardstown Middle School. Information labeled as Specific Guidance during COVID 19 takes precedence over the normal guidelines during the pandemic.

INTRODUCTION

Greetings Middle School Students

We welcome you as a member of our school. As a citizen of this school, you are expected to abide by expectations that are established for the welfare of the entire student body. Following established expectations will help all students become better school citizens.

Be proud of your school. Take good care of it, and feel free to make suggestions for improving it. As a school citizen, you are expected to act and conduct yourself properly. You will learn necessary and useful skills for the future. As a student, you may find some things unfamiliar at first, but you will soon become accustomed to them.

Throughout your life, you will be looking toward the future, but you will also find yourself reflecting on your experiences as a student at Bardstown Middle School. It is our sincere hope that your time here is both positive and rewarding.

MISSION, VISION, AND PLEDGE

Mission

Bardstown Middle School empowers, encourages, and equips students to become the next generation of leaders.

Vision

Building Leaders through excellence, innovation, and diversity.

Tigers Lead Pledge:

TIGERS: T - Teamwork; I - Integrity; G - Growth; E - Effort; R - Responsibility; S - Service

LEAD: L - Learn; E - Excel; A - Achieve; D - Discover

BMS BILL OF RIGHTS

- Students, parents, and school staff have the right to be treated with respect and courtesy.
- Students have the right to be and feel safe in our school. Fighting, pushing, throwing objects and other acts that may be injurious are prohibited.
- Students have the right to be free of harassment. Taunting, name-calling, "riding", threatening, and other forms of harassment are prohibited.
- Students have the right to learn. Teachers have the right to teach. Interfering with or obstructing the orderly flow of the class is prohibited.

Student Responsibilities

EXCELLENCE . INNOVATION . DIVERSITY



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- Be prepared for class.
- Do assigned work.
- Listen carefully and follow the instructions.
- Do your best.
- Respect others' property and person.

BARDSTOWN MIDDLE SCHOOL-BASED DECISION-MAKING COUNCIL

Our middle school is proud to be under the school-based council approach to education and school operation. Our first council was organized during the 1992-93 school year. It meets monthly.

SCHOOL-BASED MEMBERS

Melissa Taylor, melissa.taylor@bardstown.kyschools.us

Ann Guthrie, ann.guthrie@bardstown.kyschools.us

Shelby Turner, shelby.turner@bardstown.kyschools.us

Jeremy Shultz, jeremy.shultz@bardstown.kyschools.us

PARENT MEMBERS

Nicole Aydelott, nicpooh23@yahoo.com

Rebecca Mudd, rebecca.mudd@bardstown.kyschools.us

Specific Guidelines for School Visits - Reopening Schools During COVID 19

BMS has long had an open door policy and encourages parents and guardians to visit classrooms, schedule conferences with teachers, and often simply walk-in and request in-person meetings with school administrators, teachers, counselors, etc. Due to the conditions, recommendations, and considerations of the COVID 19 Pandemic, guests and visitors will not be permitted in the building to have direct face to face contact with staff and students. Parents and guardians are welcome to drop off materials that a student may need and to call to schedule virtual meetings with faculty and staff. Any person visiting the office must wear a mask, socially distance, and sanitize appropriately. We apologize for this inconvenience, but must adhere to safety protocols and procedures that best prevent the spread COVID 19.

SCHOOL VISITS/ CONFERENCES

Parent involvement is a critical component in student success. Parents are welcome to visit the school. However, to assure proper building security, all parents are required to check in at the office to ensure an appropriate purpose. We do appreciate your advance notice of a planned visit. Conferences can be scheduled as requested during the year. Please try to schedule a parent/teacher conference at least 24 hours in advance, by calling the office for an appointment.

SCHOOL GATE GUARDIAN

All BCS schools utilize the visitor management system named School Gate Guardian. It is used to do an essential background check on all visitors to our buildings. Visitors can either scan their license or provide proof of identification (soc#). If the instant background check completes fine, guests will be issued a temporary dissolving visitor badge and can access the building.

LIGHT SPEED RELAY



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BMS utilizes a web filter product called LightSpeed Relay. This new product was provided by the state of KY for filtering Chromebooks and users off and on campus. This system has enhanced capability that will recognize if a student is researching inappropriate and/or unsafe topics. In such cases, school administrators will automatically be notified via email. Parents will be informed of any such notifications that merit follow up and students will receive the support necessary to address any potential concerns. This system also allows the school to track all student activity on school issued Chromebooks.

CODE OF CONDUCT

BMS prides itself in providing a safe and rigorous academic environment for each child. The faculty and staff's mission is for every student to make the progress necessary to become college and career ready. To maximize this undertaking, appropriate behavior is critically important. The faculty and administration work together to enforce a behavior code intended to complement the school's academic emphasis. With help from our students' families, we will create and maintain safe and rigorous learning.

The code of conduct at BMS is built on a positive behavior premise. The faculty and staff at BMS do address and respond to inappropriate behavior, but we know that praising positive actions needs to outweigh the negative. Putting more emphasis on positive student actions promotes a more positive learning climate.

Promoting a more positive learning environment does increase appropriate student behavior but negative behavior will still occasionally occur. If a student makes it difficult for himself/herself or his/her classmates to learn, or makes it difficult for a teacher to teach, or disrupts the smooth and safe functioning of the school, that student will face consequences for his or her actions. The teacher in the classroom will administer consequences for some disciplinary infractions, while other infractions may result in an office referral.

Specific Guidelines for Behavior - Reopening Schools During COVID 19

The following behaviors are non-negotiable and will result in consequences.

1. Students must wear masks appropriately at all times while inside the school building.
2. Students will not drink directly from any water fountain at school. Students may bring a water bottle to school and fill the water bottle at a water fountain.
3. Students will avoid any physical contact with other students and staff.
4. Students will travel appropriately in hallways and stairwells (single file, follow direction arrows, stay within taped lines, maintain distance from the person in front of them, pay attention to and watch where they are walking, no random stops to talk to or loiter with friends, etc.).
5. Maintain privacy regarding personal login information and never login to another student's account on a Chromebook or within a digital learning program.

CONSEQUENCES FOR BEHAVIOR

The BMS staff shall be responsible for the administration and implementation of the school's code of conduct. Classroom teachers will often address minor misbehavior and render consequences. Severe misbehavior will be addressed by BMS administration. School administration shall select and implement appropriate discipline and behavior management techniques based on the details of the infraction and the needs of students.



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DETENTION

Students who exhibit inappropriate school behavior may be assigned to a 1-hour or 2-hour detention hall. Students will not be excused from detention for athletic events. Students must work on designated assignments during detention hall. Detention is from 3:30 – 4:30 p.m on Tuesdays and 3:30-5:30 on Fridays. Once arrangements are made for detention if a student does not show up at the designated time and date, the student will be placed in ISAP the following day as a consequence and the skipped detention will be assigned to the next available day. If deemed necessary, the administration may choose to administer other disciplinary actions.

IN SCHOOL ALTERNATIVE PLACEMENT (ISAP)

Students who exhibit inappropriate school behavior may be assigned to ISAP. During this time, students will be isolated from other students and required to complete classwork. Any student assigned to ISAP will not be allowed to participate in any in-school activities and after-school activities or programs during his/her assigned day(s).

SUSPENSION FROM SCHOOL

Suspensions from school are severe disciplinary measures used for serious and/or repetitive student misconduct. Students who are suspended from school must have their parents or legal guardians meet the Principal and/or designee before the students may return to school.

LOSS OF PRIVILEGES

Individual, team, and/or school-wide (e.g. dances, outside time, assemblies, field trips, extracurricular events including ball games, etc.)

ATHLETIC AND EXTRACURRICULAR PARTICIPATION

The following policy and procedures shall be followed by the student-athletes, competitors, and performers in the 6th, 7th, and 8th grades who are participating in extracurricular & athletic activities at Bardstown Middle School. Extracurricular and athletic activities include, but are not limited to: all sports, speech, drama, academic team, and various school clubs that are competitive or engage in performance events during or after school hours. Not included are events associated with classes that students have on their regular schedule, this includes but is not limited to chorus, strings, and band.

GRADES

A student can not be failing two or more classes, or have a GPA below 2.0. **Grade checks will take place once each week on a set day. If a student is determined ineligible at this time they will remain ineligible until the following grade check on the next Monday (per KHSAA eligibility standards).** For sports that take place during the first nine weeks of school, grades will start being monitored at mid-term and weekly thereafter. A student that is ineligible for three or more consecutive weeks may be removed from the team.

TWO DETENTIONS OR ONE, 2 HOUR DETENTION (DURING THE SEASON)

Any student receiving two, one-hour detentions, or a two-hour detention will not be eligible to participate in the next scheduled event or game. The student may participate in practice, attend the game/event, and sit on the bench or be with the team, but can not participate in actual competition.



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3 OR MORE DETENTIONS (DURING THE SEASON)

Any student receiving three or more detentions will not be eligible to participate in practices or competitive events for an entire week. The student may attend practices, attend games or events, and sit on the bench or be with the team, but can not participate in actual competition.

ISAP/SUSPENSION (DURING THE SEASON)

Any student-athlete, competitor, and/or performer who gets ISAP or Out of School Suspension is not eligible to participate in practices or games or competitions for an entire week, beginning at the time the consequence is assigned. On days when a student is serving the ISAP or suspension, the student may not attend or participate in practices, games, or related events. On days during the week that the student is not actually in ISAP or suspended, the student may attend practices and games in street clothes and may sit on the bench at coaches' discretion.

SCHOOL ATTENDANCE

KHSAA regulations require students to be at school at least ½ day on days with games/competitions. BMS requires students participating in sports and/or other extracurricular activities to maintain an attendance rate at/or above 90% for the academic year beginning at midterm of the first quarter of the year. Absences that are deemed excused with a doctor note, parent note, etc., will not be counted against a student's attendance percentage. All notes must be turned in to the office within three days of a student's return to school. (Exceptions will be made of required quarantines and other related COVID related absences.)

OTHER CRITERIA FOR PARTICIPATION

Coaches and/or sponsors may require other standards and rules that must be met for individual and team participation. (i.e. required attendance at practices, punctuality, physicals, etc.). These requirements shall not be more or less stringent in the areas of grade disciplinary criteria.

HIGH SCHOOL SPORTS

Middle school students who participate in high school athletics will adhere to the middle school eligibility requirements.

Students enrolled in alternative placement programs will not be eligible to participate in/on extracurricular/athletic organizations/teams.

BARDSTOWN DISTRICT HEALTH REGULATIONS

PHYSICAL EXAMINATIONS AND IMMUNIZATIONS FOR STUDENTS AT BCS

Kentucky Revised Statute KRS 214.034 (Immunizations) & Administrative Regulation 704 KAR 1:160 (Physical Examination) requires every child in the state of Kentucky entering public school to present with a completed physical examination form and an updated immunization certificate.

All students must present the completed "Preventative Health Care Examination Form" upon initial school entry AND at the start of 6th-grade. This form may be completed up to 12 months before the first day of school.



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All students must have a current immunization certificate on file in the school health clinic within two weeks of initial entry into school. Also, students are required to receive additional immunizations before 6th-grade entry (age 11-12) and at age 16, requiring them to submit an updated certificate to the school health clinic after receipt of those immunizations.

As of the 2018-2019 school year, ALL STUDENTS are required to submit an updated immunization certificate indicating receipt of their Hepatitis A immunization 2-dose series (all students) and Meningococcal (MenACWY) booster (students ages 16+).

Specific Guidelines for Student Health - Reopening Schools During COVID 19

Nurse:

1. Students will have limited access to the school nurse and only if deemed essential.
2. All classrooms will have supplies on hand to assist students with minor complaints - bandages, lotion, triple antibiotic ointment, alcohol wipes, etc.)

Medication Only:

1. Regularly prescribed medication will be dispensed by trained staff as needed.
 - a. Any student that takes medication in the morning will need to report to the school nurse located on the first floor of Bardstown Elementary School. Students should report to the nurse immediately upon entering BMS or upon finishing breakfast if desired.
 - b. Any student that takes medication after lunch will report to the school nurse immediately after lunch for prescribed medication.

Sick Students:

2. A student with a temperature greater than 100.4 will be sent (escorted if possible) to the BMS Library/Media Center.
 - a. Students will be signed in by designated staff, placed in an area of social isolation, and have temperature reassessed for accuracy.
 - i. If temperature remains greater than 100.4, parent/guardian will be called to pick up the student as soon as possible.
 - ii. If temperature is 100.4 or less upon second reading, the student will wait to be reassessed to ensure accuracy.
 1. If temperature remains at or less than 100.4, student will return to class, with mask on and following established transition procedures.
 2. If temperature is greater than 100.4, parent/guardian will be called to pick up the student as soon as possible.
3. Students that complain of feeling sick or exhibit symptoms of illness will be assessed at the classroom level with a temperature check prior to being removed from the classroom.
 - a. If a student has a temperature, the above steps will be taken by school staff.
 - b. When appropriate, a sick student will be seen by the school nurse or by the staff of the Healthy Kids Clinic on campus.
 - c. If a student throws up, he/she will be assessed, parent/guardian will be notified, and the student may be required to go home for the remainder of the day.

Student with COVID 19:

1. BMS will not diagnose nor quarantine students with a positive COVID 19 test, this is the responsibility of the Health Department.



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2. If notified of a student or staff member with a positive COVID 19 test by the Health Department, we will consult with health department officials regarding contact tracing.
3. The Health Department will notify parents of exposed students and advise of quarantine.
4. The Health Department will provide documentation of clearance to return to school.

Quarantined Students:

1. Students that are required to quarantine due to direct/compromised contact with an individual with a positive COVID 19 test will be allowed to continue work remotely from home through Google Classrooms much like NTI instruction.

FIRST AID AND HEALTH PROCEDURES

When a student needs to see the nurse, he/she must have a note from his/her teacher or the office. If the nurse/designee decides the student needs to be sent home from school because of illness or injury, the parent/guardian will be contacted. If a parent/guardian cannot be reached, one of the emergency contacts will be called. The parent/guardian/emergency contact will either pick up their child from school or provide appropriate alternative transportation home.

Should your child have a medical condition that the school nurse should be aware of, the parent is to notify the school nurse.

EACH AND EVERY ABSENCE REQUIRES A NOTE FROM THE PARENT/GUARDIAN OR A CERTIFICATE FROM THE FAMILY PHYSICIAN. NOTES NEED TO BE TURNED IN TO THE OFFICE WITHIN THREE (3) DAYS OF YOUR CHILD'S RETURN TO SCHOOL. According to school district health regulations, your child will be required to have a certificate of readmission from your family physician **IF HE/SHE IS SUSPECTED TO HAVE, AFTER HE OR SHE HAS BEEN DIAGNOSED WITH, OR IS AWAY FROM SCHOOL WITH A CONTAGIOUS ILLNESS/DISEASE.**

Some of these contagious diseases include, but are not limited to: Chicken Pox, Infectious Hepatitis, German Measles, Mumps, Strep/sore throat, Impetigo, Scabies, Fifth Disease.

Pupils absent five (5) days or more with a non-contagious disease are readmitted when accompanied by a certificate from the family physician. No student will be readmitted without this certificate. Students entering school for the first time or transferring to Bardstown Middle School must present proof of a physical examination.

All students entering 6th grade must turn in a copy of his/her 6th-grade physical examinations (this is not the same as a sport physical,) and a current Kentucky immunization certificate to the school nurse.

DISPENSING MEDICATION

Whenever possible, the medication should be administered in the home. However, prescription medications may be accepted on an individual prescription basis and administered only as prescribed on the physician's or dentist's written authorization. The medications must be received in the original prescription container from the parent or guardian and shall contain the student's name, date, medication, dosage, strength, and directions for use to include the frequency, duration, and mode of administration, prescriber name, and pharmacy name and address. If your child will require medication to be given at school, please contact the school nurse to fill out the necessary paperwork. **Students are not permitted to carry medication (prescription or over the counter) on them at any time during the school day. If your child has been prescribed an emergency medication to keep with him/her at school, please see the nurse to complete the necessary paperwork.**



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EMERGENCY INFORMATION

NOTE: NO HOSPITAL OR PHYSICIAN WILL ADMINISTER TREATMENT, OTHER THAN MINIMAL LIFE-SAVING CARE, WITHOUT DIRECT PARENTAL PERMISSION. THUS IT IS INCUMBENT UPON PARENTS TO PROVIDE EMERGENCY TELEPHONE NUMBERS OF WHERE THEY CAN BE REACHED AT ANY GIVEN TIME DURING THE SCHOOL DAY TO ASSURE PROPER EMERGENCY CARE FOR THEIR CHILD. BY THE SAME TOKEN, A NEIGHBOR OR LOCAL RELATIVE(S) WHO CAN BE CONTACTED TO CARE FOR YOUR CHILD'S NON-EMERGENCY NEEDS IS ALSO IMPERATIVE, SINCE THE SCHOOL DOES NOT HAVE A SICK ROOM. EACH CHILD IS SENT HOME WHEN SICK. PLEASE, FOR YOUR CHILD'S SAKE AND QUICK RECOVERY, BE PREPARED FOR IMMEDIATE PICK-UP FROM SCHOOL WHEN YOUR CHILD BECOMES ILL OR INJURED. It is the responsibility of the parent/guardian to update this information with any changes as they occur.

HEALTH FORMS AND SPECIAL SITUATIONS

Please ensure your child has a Health Information Form on file in the school health office. Once completed, this form is valid until your child graduates from 12th grade, with parents notifying the school nurse of any changes that may occur as needed. The School Nurse cannot treat your child unless this form is on file.

SPECIAL HEALTH CLASSES/HEALTH SCREENINGS

All 6th and 8th-grade students are required to be screened for Scoliosis. These screenings will be conducted by the school nurse or trained designee. Any 6th-grade student who was screened for scoliosis by their private physician during their 6th-grade physical examination will not be required to have the screening at school; however, all 8th-grade students will be screened. Parent permission will be required for the screening to be conducted. The parent/guardian will be notified regarding any abnormal findings.

ATHLETIC PHYSICAL NOTICE

All students that participate in a sport must have a KHSAA physical form (ensure the middle school physical form is used) completed prior to any try-out or practice. This physical is typically valid for one calendar year.

ATTENDANCE

OFFICE PROCEDURE

Students will not be released from school except in cases of emergency. All work missed by students must be made up as soon as possible after returning to school. Excessive absence often results in students struggling academically. When an absence is necessary, the parent or guardian should notify the school and state the reason for the student's absence.

PARENT OR DOCTOR'S NOTE

Parent/Doctor notes need to be turned in to the office within three (3) days of students returning to school. It is the student's responsibility to make up work due to an absence. Steps to follow when absent from school:

1. When a student is not in attendance at all, the parents will notify the office by telephone before 8:35 a.m. informing the school of the situation.
2. The parent or guardian writes a note giving name, date, days absent, and the reason for the absence.
3. The student presents the note to the office to obtain an admit slip for class.
4. Student makes immediate plans to do all make-up work due to absence.



ARRIVAL AND DISMISSAL

Specific Guidelines for Arrival to School - Reopening School During COVID 19

1. Bardstown Middle School officially opens to students at 8:00 AM each day.
2. All BMS students must enter BMS through Ground Door 0 (Walkers/car riders) OR Ground Door 17 (Bus riders). BMS students may not enter through BES and walk through the building to get to BMS.
3. All car riders and walkers will enter through the main school entrance, Ground Door 0, and be greeted by a school administrator or support staff who will scan their temperature.
4. All bus riders will unload buses at cafeteria entrance and enter school through Ground Door 17, and be greeted by a school administrator or support staff who will scan their temperature unless student temperature checks were conducted on the bus by a trained staff member.
5. Any student with a temperature greater than 100.4 will be isolated (in the BMS Library/Media Center) and rechecked in 10 minutes. If the temperature is still greater than 100.4, parent/guardian will be notified and student will be sent home.
6. Any student sent home with a temperature may not return to school until they have been fever free without fever reducing medication for 24 hours.
7. Upon temperature check throughout the school day, school staff will follow the same protocol as identified above with parent notification and students will be sent home.
8. Temperatures will not be recorded to comply with HIPAA guidelines.

Specific Guidelines for Dismissal from School - Reopening School During COVID 19

1. Dismissal will occur one bus at a time starting at approximately 3:10 PM with 60 second between each bus. Each bus will be called over the school wide intercom system.
2. Walkers will be dismissed at approximately 3:25 PM with an announcement over the school wide intercom system.
3. Car Riders will be dismissed alphabetically by last name by Group 1 (A through M) at approximately 3:26 PM and Group 2 (N through Z) at approximately 3:27 PM - with announcements over the school wide intercom system.
4. Buses that arrive after 3:25 will be called separately upon their arrival to school.
5. BMS Classes located in BHS will dismiss as directed by BHS (Intro to Engineering, Band, Intro to Health Sciences Careers).
6. Strings will dismiss all bus riders at 3:25 PM, walkers at 3:26 PM, and car-riders at 3:27 PM.
7. Upon being called for dismissal students will promptly exit the building following direction arrows and expectations for hallways and stairwells, and board assigned buses, cars, and/or walk immediately off campus toward students' destination (home, library, parents' work, etc.)
8. Seventh period teachers will confirm departure plans with students on the first day of school to ensure all students leave at appropriate times.
9. Any changes in dismissal options (change of bus, car, or walk) must be communicated to the BMS office by a parent or guardian. no later than 2:30 PM. The office will notify 7th period teachers of any changes.
10. All students must exit BMS through Ground Door 0 or Ground Door 17. These are the same doors utilized in the morning by BMS students.



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ARRIVAL

Bardstown Middle School officially opens to students at 7:30 AM each day. Any student needing to arrive earlier should make arrangements with the office. Upon arrival at school, students should enter the main entrance or front cafeteria entrance and report to the BMS gym or cafeteria. At 8:00 AM each day the Media Center/Library will be open to students who would like to use the time before school to work quietly. Morning tutoring is also an option for students who have a note from a teacher to report to tutoring. Students are not allowed to wander and socialize in the hallways or unsupervised areas. Students are considered tardy to school if they report to their 1st-period classroom after 8:35 AM.

DISMISSAL

Bardstown Middle School officially dismisses at approximately 3:25 PM each day. Students are released from their 7th-period class by an announcement from the office as soon as all buses arrive. At dismissal, all students are expected to depart from school as bus riders, car riders, or walkers. Walkers should exit campus immediately and not loiter on the bus porch or in the hallway with peers. Students may stay after for tutoring, detention, clubs, or practice, but must always be supervised by an adult. Unless students have a school-related reason for staying after school, all students should depart the school grounds by 3:45 PM.

TARDINESS

THE SCHOOL DAY STARTS AT 8:35 A.M.

Students late for school must have a note explaining the tardiness, signed by the parent or guardian. They must first report to the office and sign in before going to their classroom. If a student arrives at school without a note, school officials will assume the tardy is unexcused. **Every nine weeks, every third unexcused tardy will result in after-school detention.** If a student is late to class without an excuse, the teacher will deal with the problem directly. Frequent offenders will be reported to the principal.

EARLY DISMISSAL OF INDIVIDUAL STUDENTS REQUESTED BY PARENT

A student being dismissed early **MUST** be signed out by the parent in the office. Early dismissal is discouraged since it interrupts the student's learning. The parent is also communicating to the child that something is considered more important than school. Obviously, haircuts, orthodontist, dentist, and similar routine chores should take place on non-school time, if possible. Students are expected to remain at school until as close to the appointment time as possible and return to school after completion of the appointment if enough time is left in the school day.

No student will be released from school to anyone other than his/her parent or legal guardian without prior written authorization. This protective procedure also includes transportation home at the end of the school day by means other than the assigned bus or established procedure. Any parent or designated surrogate desiring to have a child released during the school day must come into the school office, in person, to sign out his/her child or, if calling by phone, **must verify their identity by providing the office with the last four digits of the parent's social security number or student's date of birth.**



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COMMUNICATION

NOTIFICATION SYSTEM

Instant Connect is the Bardstown School Systems information medium whereby you will be notified of pertinent information, i.e. school closings due to weather, attendance, detention, etc. Please make sure the office has current/active phone numbers. All schools will also be using the Bardstown City Schools app to send notifications to students and parents who select to utilize the app.

SCHOOL TELEPHONE USE

Students are not allowed to use a school telephone without staff permission. Often calls are made from the school office.

Students desiring to schedule visits from friends for after school or overnight stays must make such arrangements from home prior to or after school.

Teachers' workrooms are off-limits to students unless the student is under direct adult supervision. Classroom phones are to be used only with the permission of the teacher.

TELEPHONE MESSAGES

Neither students nor teachers are called out of their class to answer the telephone. Parents who have to transmit a message to their child or child's teacher should call the school secretary at 331-8803, prior to 2:00 p.m.

CELL PHONE/ELECTRONIC DEVICE USE

Cell phones, smartwatches, and other electronic communication usages, including making/receiving calls, playing games, taking pictures, social media, texting, etc., typically, is not allowed during the school day. Cell phones should be turned off and kept in the locker during the school day. The use of electronic devices such as cell phones and smartwatches cannot interfere with the educational process. Typically, if a phone is confiscated by a staff member, the following matrix will be used:

- 1st Offense – the phone held in the office, returned to the student at the end of the day, a verbal warning
- 2nd Offense – the phone has to be picked up by a parent/guardian/adult designee
- 3rd Offense – the phone is given to parent/guardian/adult designee and the student receives a detention
- 4th Offense – the phone is given to parent/guardian/adult designee, the student receives 2 hr detention
- 5th Offense – conference with the parent/guardian to determine phone restrictions at school and the student receives a day of ISAP
- Other Offenses will likely increase in more serious consequences which may include loss of cell phone or device

Cell phones and/or other such devices shall not be used to photograph or video yourself or others (students or staff) during school hours, on the school bus, or on the bus porch after school unless you have been given permission by a BMS staff member. The use of phones in this manner may result in automatic consequences from the office.

Any use of a phone or other electronic devices that disrupts the educational environment may result in varying consequences depending on the nature of the offense.



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CARE OF SCHOOL PROPERTY

The school district provides textbooks, materials, Chromebooks and other items for students to use in the district at no cost. Every student is obligated to provide school property the best of care. Such property is to be used and not abused. Students will be charged for lost or damaged items. It is the student's responsibility to see that the condition of the item(s) checked out to him/her is usable and cared for properly. Students who disfigure property, break windows, or do other damage to school property will be disciplined and required to pay for damage done, or for replacement, and will not be allowed to participate in school functions until the debt is paid off.

STUDENTS' PERSONAL EFFECTS

Typically, rubber bands, balloons, gum, snacks, candy, and toys of any kind and related contraband have no real educational value in a school setting, as such items compete for the students' attention or present a safety problem. Such items are not allowed at school and can be confiscated. Upon arrival, to school, any such items should be put away as to not cause disruption in common areas and/or classrooms. Parents are requested to actively support this school policy by not allowing their child to bring such items to school.

All areas used by students such as lockers, desks, and all other storage on school property are considered to be in the joint custody of the student and school personnel. Such areas and student possessions are available for inspection and search at any time by school personnel without prior notice or student permission. School personnel and the school resource officer will seize any controlled substances, drug paraphernalia, or other contraband.

Any student who is a part of an illegal act or is in possession of illegal contraband will face criminal action on behalf of the appropriate agency as provided under school district policy and state law.

LOST AND FOUND

Lost and found items are placed in a designated area of the gym lobby. Students and parents are encouraged to check for lost items promptly since the accumulating items must occasionally be donated or disposed of during the school year.

BOOK BAGS, BACKPACKS, DUFFLE BAGS, ETC.

Book bags, backpacks, duffle bags, etc. typically are not required items at school. If a student uses a storage bag these must be stored in the student's locker or other designated locations. Bags are not allowed to be carried from class to class unless special circumstances arise and individual students are given permission to do so. COVID 19 is a special circumstance, therefore a backpack will be allowed.

LOCKS AND LOCKERS

Specific Guidelines for Lockers - Reopening Schools During COVID 19

Students will not be issued lockers during this time.

Each student will be assigned his/her lock(s) from the school. Students are to use the school's assigned lock. All locks will be turned in to the student's homeroom teacher at the end of the school year. A \$5.00 replacement fee will be charged for any lost lock.



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DRESS CODE

The faculty and staff of Bardstown Middle School, in collaboration with the School-Based Decision Making Council, have outlined acceptable dress standards within the guidelines established by the Bardstown City Schools Board of Education. We are committed to developing individuals who are prepared for the demands of the future and believe that students should understand and appreciate the proper standards of dress and responsibility, which will be required of them when they enter the workforce. Appropriate and presentable attire is expected for all who attend Bardstown Middle School.

GENERAL EXPECTATIONS	SPECIFIC EXPECTATIONS
<p>PANTS/SHORTS Uniform type pants</p> <p><u>Colors:</u> khaki/tan, navy/dark blue, black (solid color only)</p> <p>Properly sized</p> <p>Belts are required</p>	<ul style="list-style-type: none"> Worn at waistline; No sagging Body-hugging styles are not allowed Elastic waistband slacks may be worn Pants/shorts must not have holes or tears and must have finished hems Inseam on shorts not less than 5 inches in length No athletic pants, sweat pants, yoga pants, leggings No denim, spandex, lycra, or materials designed to cling tightly to the body Belts should be worn with all bottoms that have belt loops
<p>SKIRTS/JUMPERS COLORS khaki/tan, navy/dark blue, black (solid color only)</p> <p>Properly sized</p> <p>Minimum length if 4 inches above the knee</p>	<ul style="list-style-type: none"> May be pleated or straight, but no body-hugging styles Worn at the waistline, elastic waistband may be worn Jumpers/dresses must have sleeves or collared uniform shirt with sleeves under it Must not have holes, tears, or unfinished hems Minimum length of (no shorter than 4 inches above the knees) this includes splits that item may have No denim, spandex, lycra, or materials designed to cling tightly to the body
<p>SHIRTS COLORS white, gold/yellow, purple, navy/dark blue (solid color only)</p> <p>Properly sized</p> <p>Defined collar, short or long sleeves</p>	<ul style="list-style-type: none"> Polo shirts, oxford-type (button-up), or turtle necks with fold-down collars Solid color only Shirts are to be buttoned to within 3 inches of the base of the neck Shirts must have sleeves of at least 2 inches in length
<p>PULLOVERS/SWEATSHIRTS/SWEATERS COLORS white, gold (yellow), purple, navy (dark blue), black, gray</p> <p>May only be worn over a collared dress code shirt</p>	<ul style="list-style-type: none"> Crew neck or v-neck sweatshirts, sweaters, pullovers, or sweater vest (solid color or Bardstown spirit wear with appropriate colors, see left) Hoodies must be Bardstown City Schools hoodies of the appropriate color (ink on the sweatshirt may be a non-traditional color) Hoods may not be worn up, over the head Full-zip/Button-down lightweight spirit wear may be worn, including letterman jackets. A collared shirt, tucked in, must be worn under any pullover, hoodie, or sweater Monday through Thursday
<p>SHOES and SOCKS (stockings or tights)</p>	<ul style="list-style-type: none"> Must be worn at all time All shoes must have backs
<p>JACKETS/COATS</p>	<ul style="list-style-type: none"> Heavy coats are not to be worn in the classroom. Lightweight spirit wear jackets and Bardstown letterman jackets may be worn.



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DRESS DOWN GUIDELINES

Dress Down Days will be on Wednesdays. Students must have their dress down pass visible in their badge. Most general and specific expectations apply (see chart above), see chart below for exceptions.

IF STUDENTS DO NOT HAVE THEIR BADGE, THEY WILL NOT BE PERMITTED TO BE OUT OF DRESS CODE.

ACCEPTABLE	UNACCEPTABLE
<ul style="list-style-type: none"> • Denim apparel (jeans with modest holes) • Apparel of various colors, styles, and patterns • Lightweight jackets • Athletic shorts and sweatpants that fit securely at the waist, are loose fitted and meet the 5-inch minimum inseam criteria 	<ul style="list-style-type: none"> • Sleeveless shirts or tank tops • Crop tops or short shirts • Short shorts/skirts • Tight-fitting pants/shorts

ACCESSORIES

STUDENTS MAY NOT CARRY OR WEAR ANYTHING THAT ADVERTISES DRUGS, ALCOHOL, OR TOBACCO PRODUCTS, OR THAT PROMOTES OR SUGGESTS LEWD MESSAGES.

Accessories should not be worn in such a manner that presents a distraction. This includes jewelry, scarves, hair accessories, and some specific items listed below:

- Headbands/coverings (3 inches or less in width, exception made for religious or medical reasons)
- No sunglasses or non-prescription glasses (Exception made for medical reasons)
- No combs, picks, or chains
- Hats/Gloves must be removed upon entering the building
- Other accessories that present a distraction will be dealt with on an individual basis

The administrative staff retains the right to determine what is an acceptable and modest appearance within the guidelines of this policy. Any apparel or accessory that calls attention to itself will be responded to as deemed necessary.

SPIRIT DAY (FRIDAY)

Every Friday, students may wear Bardstown Spirit wear tops – t-shirts, sweatshirts, or pull-overs without an appropriate collared shirt under them. Spirit wear must say Bardstown Schools, Tigers, and/or associated directly with a school organization. Colors may vary and are not limited to the traditional purple, gold, white, navy, black or gray.

TIGER STRIPES

BMS students who have earned 4 Tiger Stripes for a given grade period may wear the current year's Tiger Stripe t-shirt and non-uniform pants every Thursday. These students are also out of uniform on the first Monday of each month. These privileges are dependent on 4 Stripe students wearing their badge with proof of stripes on it. If students do not have their badge, they will not be permitted to be out of dress code.

GRADING INFORMATION

GRADING SCALE



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PERCENTAGE	LETTER GRADE
90% to 100%	A
80% to 89%	B
70% to 79%	C
65% to 69%	D
0% to 64%	F

GRADING PERIODS
<ul style="list-style-type: none"> • August 24th - October 16th (Midterm, Sept. 18th) • October 19th - December 18th (Midterm, Nov. 17th) • January 4th - March 11th (Midterm, Feb. 5th) • March 12th - May 28th (Midterm, Apr. 27th)

Report cards and midterms will be sent home with students but they are also available online.

INFINITE CAMPUS

You can access your student's grades from any web-enabled device by going to the Bardstown Middle School homepage at www.bardstown.kyschools.us or directly to [Infinite Campus](https://kyede1.infinitecampus.org/campus/portal/bardstown.jsp) using <https://kyede1.infinitecampus.org/campus/portal/bardstown.jsp>. You will need to get your login and your password which can be acquired from the school office.

HOMEWORK POLICY

A. PURPOSE

This policy has been developed to establish minimum standards for the assignments, monitoring, and evaluation of homework assignments.

B. SCOPE

This policy is to inform all Bardstown Middle School teachers, parents, and students of homework requirements. It does not apply to students receiving homebound instruction or whose instructional program is governed by Individualized Plans when those plans exclude the prospect of homework.

C. DEFINITION

Homework is defined as assignments to be completed outside of the classroom to reinforce class instruction, prepare for class discussion, and provide curriculum enrichment opportunities.

D. POLICY

1. Homework assignments are reinforcements for classroom curricular areas and are assigned to support student learning as appropriate for the ability of the individual student.
2. Assigned homework will reinforce instruction accomplished in class.
3. It is the student's responsibility to request and complete missed work due to any absence from a class on the date of return to the class. These absences may include, but are not limited to, suspensions, excused and unexcused absences, school-related activities, etc.
4. The teacher will make available and accept the student's make-up work in a timely manner.
5. Homework assignments may include open-response questions relevant to content/curricular studies.
6. Teachers may use a variety of strategies to provide homework feedback.
7. Homework alone shall not cause a student to pass or fail.
8. Teachers shall provide clear, concise directions for the completion of homework assignments.

SCHOOL NUTRITION

Generally, carbonated beverages, fast food, and/or junk food should not be brought to school. Upon arrival to school, if a student is in possession of fast food, doughnuts, fountain drinks, coffee, etc, they may be



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asked to consume these items in a designated location. Typically, food/drinks are not allowed in the gym. Items that are brought into school may be subject to confiscation if it impacts the school environment negatively.

COMMUNITY ELIGIBILITY PROVISION (CEP)

Bardstown Middle School will be participating in the CEP federal program this coming school year. Breakfast and lunch will be offered to each student at no cost to the family. However, the CEP breakfast and lunch federal program **requires** a household income form to be completed by each household.

BREAKFAST AND LUNCH

Students at BMS receive school breakfast and lunch at no charge. Each student has a computer I.D. number that must be entered by the student each time they go through the breakfast or lunch line. You may add money for a la carte and extra milk if you choose. The money is kept in an account in the computer and is accessible any time a student keys in their I.D. number. Any student with a negative account balance will not be allowed to purchase a la carte/extra items until the account is paid in full. Accounts with a negative balance from previous years will continue to carry over, and payment can still be made at the school or through the use of My School Bucks.

At a family's request, we will be able to furnish you with a detailed list of items purchased, along with dates and amounts of prepayments, for any time period in question. Please feel free to contact the food service office at 331-8812 if you have any questions or comments.

TRANSPORTATION

Riding the school bus to and from school is a privilege extended to the students of Bardstown Middle School by the school board. When this privilege is abused, it will be revoked.

We want to stress the importance of checking your child's clothing for toggles or loose strings that could get caught on a bus. Please check your child's book bag for loose buckles or straps that could catch on something or hit another child while getting on or off the bus. Talk with your child about wearing their book bags on their back or carrying it directly in front of them while getting on and off the bus. We reserve the right to video and monitor all buses. Only school administration will be allowed to view videos.

Specific Guidelines for Buses - Reopening Schools During COVID 19

Buses: Loading should occur from front to back during pickup and all students will be assigned seats and attendance logs must be kept for contact tracing. Students must wear a mask and sanitize their hands to enter the bus. The first couple of rows shall be left open in the event that a child has a fever over 100.4 when they get on the bus. Increase circulation of outdoor air as much as possible, such as opening windows and roof hatches. Buses will be sanitized after the morning and afternoon bus routes.

Good pupil conduct is essential for the safety of all. The following rules must be obeyed at all times.

1. Students should arrive at the bus stop TEN MINUTES ahead of the bus. Students need to wait well back from the roadway until the bus has completely stopped, the door has been opened, and lights are flashing before approaching the door.



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2. Fighting or the use of vulgar language at a school bus stop is subject to disciplinary action (to be reported to the school principal).
3. If it is necessary to cross the street, students should wait for the driver to signal for them to cross before doing so, only then cross in front of the bus.
4. Parents must never allow their children to run after the bus, or run to the next stop.
5. Students shall enter the bus in an orderly fashion, go directly to a seat, and remain seated. On reaching their destination, students shall leave the bus in an orderly fashion and immediately proceed away from the bus.
6. Bus windows may be opened only with the permission of the bus driver. Students shall keep hands, arms, heads, and belongings inside the bus.
7. Throwing objects on or off or from the bus is prohibited.
8. Pupils shall not bring weapons or explosives on the bus at any time.
9. Pupils shall not bring or use tobacco products, illegal drugs, or alcohol on the bus at any time.
10. Students are expected to help the driver in keeping the inside of the bus clean by not eating, drinking, littering, or throwing objects around the bus.
11. Students shall keep their hands off the person and property of others.
12. Students shall keep the aisles clear. Books, lunch boxes, athletic equipment, and musical instruments (depending on size) should be placed under the seat or held by the student.
13. In order not to distract the driver, students shall converse quietly, under no circumstances are students to bring anything on the bus that might frighten someone or distract the driver.
14. The use of profanity and obscene signs on the bus are prohibited.
15. Short of an emergency, students are not to touch any safety equipment on the bus. The emergency door is for emergency use only.
16. The bus driver shall have the same authority as the classroom teacher and, as such, has the right to assign seats to the students.
17. Any request to leave the bus at another designated stop **MUST BE SUBMITTED IN WRITING** by the parent and signed by the school principal.

BEHAVIORAL ISSUES DURING TRANSPORTATION

When a student has caused a problem on the bus, the bus driver completes a written complaint, which is delivered to the Principal.

1. The Principal and/or Assistant Principal then talks with the student(s) about the complaint. The student(s) is informed that a letter will be sent to his/her parents with the complaint enclosed. Additionally, the student and his/her parents are informed about the process: wherein, after the third complaint, the student will receive a consequence from the office which may include the loss of his/her bus riding privilege. At any point in the process, the student and his/her parents may be asked to meet in the Principal's office.
2. A letter is sent to the parents including a copy of the bus driver's complaint following each occurrence.
3. Following the fourth complaint, the student loses his/her riding privileges for a minimum of five (5) school days.
4. Before a student's bus riding privilege is reinstated, a meeting may be required with the student and both parents to review the bus rules and appropriate student conduct.
5. After a student is reinstated, any succeeding violation is treated as a fourth complaint with a loss of bus riding privileges which may be for the remainder of the school year.



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6. If a student who normally rides a bus is not to take the bus, a note from the parent to that effect is required. Most school buses are loaded to capacity; thus, requests for student transfers are discouraged.

SEVERE STUDENT BEHAVIORS

Severe Student Behavior Infractions include but are not limited to:

BULLYING, HARASSMENT, AND HAZING

Bullying, harassment, hazing, menacing, or abuse of students or staff members will not be tolerated. Any student or employee who engages in an act that injures, degrades, or disgraces another student or staff member, disrupts the educational process, or interferes with a student's opportunity to obtain an education shall be subject to appropriate disciplinary action.

When serious formal complaints of harassment (riding, sexual, etc.) are reported, they will be taken seriously. Following due process procedures, parents of both the accused and the victim will be notified. Possible actions for their behavior may include:

- Suspension (up to 10 days). Suspension time may be waived if proper assessment/evaluation is completed at own expense and the proof is provided
- Expulsion (if the behavior continues)
- Involvement by School Resource Officer and/or local law enforcement agencies
- Alternative School Placement
- In-school isolation
- Counseling

Failure to follow prescribed procedures will result in further suspension or possible expulsion.

BULLYING DEFINED

Bullying refers to any intentional act by a student or groups of students directed against another student to ridicule, humiliate, or intimidate the other students while on school grounds, or at a school-sponsored activity, which acts are repeated against the same student over time. An imbalance of power exists between the bully and the victim.

VIOLENT ACT (E.G. FIGHTING) AND/OR THREATS OF VIOLENCE

Violent acts and/or threats of violence are not permitted at BMS. The students and staff have the right to feel safe. The BMS administration will administer consequences for violent acts and/or threats that are intended to act as a deterrent toward future related infractions. It is important to recognize that consequences may vary in severity because threatening acts and/or remarks also vary in severity. Incidents will be investigated and consequences will be determined based on fact and the severity of the incident. It is important to determine the cause of the violent act or remark and whether or not the students involved had an opportunity to take steps to prevent the threatening action from happening. Open communication between students and staff is a critical component in establishing a safe school environment.

WEAPONS

Weapons are not permitted at BMS. It is a federal offense to possess a firearm or deadly weapon on school property. A firearm is defined as "any weapon which will expel a projectile by the action of an explosive". **KRS 527.010 (2)**. A deadly weapon means a weapon from which a shot, readily capable of



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producing death or other serious injuries, maybe discharged"; any knife, billy club, nightstick or club; blackjack or flapjack, nunchaku karate sticks, shrunken or death star or artificial knuckles made from metal, plastic, or other similar hard material. **KRS 500.080.** Unlawful possession of a deadly weapon on school property is a Class D Felony, punishable by 1 to 5 years' imprisonment and a fine of up to \$10,000.

TOBACCO

No student shall possess or use (smoking, chewing, or dipping) cigarettes, smoking paraphernalia, pipes, or any tobacco products in any form. This includes any electronic cigarettes or vaping devices.

DRUGS/ALCOHOL/INHALANTS/CONTROLLED SUBSTANCES

No student shall be in possession of illegal drugs, simulated "look-alike drug substances", drug paraphernalia, and any type of inhaling the substance, or alcohol on campus at any time.

POSSESSION, USE OR BEING UNDER THE INFLUENCE

First offense for possession, use, or being under the influence shall result in up to a ten- (10) day suspension. Up to five (5) days of the suspension shall be waived if the family, at its possible expense:

1. Seeks an assessment of the student's alcohol/drug use from a counselor acceptable to the school district.
2. Provides the Substance Abuse Coordinator with documentation of the assessment findings.
3. Meets with the Substance Abuse Coordinator and completes an alcohol/drug education program. The parent/guardian will attend at least one session. Failure to complete the assessment, and provide documentation of the assessment findings and failure to keep appointments with the Substance Abuse Coordinator will result in reinstatement of the five-(5) days of suspension previously waived.

NOTE: If substance abuse treatment is not recommended in the assessment, the school will still require the student to meet with the Substance Abuse Coordinator to qualify for the waiver of the remaining days of suspension.

A second offense for possession, use, or being under the influence shall result in a fifteen (15) day suspension and mandatory sessions with the Substance Abuse Coordinator. Eight (8) days of this suspension may be waived if the family, at its possible expense . . .

1. Seeks an assessment of the student's alcohol/drug use from a counselor acceptable to the school district.
2. Provides the Substance Abuse Coordinator with documentation of the assessment findings.
3. Meets with a Substance Abuse Coordinator and completes an alcohol/drug education program. The parent/guardian will attend at least one session.

Failure to complete the assessment, and provide documentation of the assessment findings and failure to keep appointments with the Substance Abuse Coordinator will result in reinstatement of the eight-(8) days of suspension previously waived.

NOTE: If substance abuse treatment is not recommended in the assessment, the School will still require the student to meet with the Substance Abuse Coordinator to qualify for the waiver of the remaining days of suspension. A third offense for possession, use, or being under the influence shall result in an immediate suspension and a referral to the Superintendent by the Principal for expulsion.



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SALE OR TRANSMISSION OF A CONTROLLED SUBSTANCE

A first offense for sale or transmission will result in either a twenty (20) day suspension and mandatory session with the Substance Abuse Coordinator, or an immediate referral to the Superintendent from the Principal for expulsion.

If suspended, ten (10) days of the suspension may be waived if the family, at its possible expense:

1. Seeks an assessment of the student's alcohol/drug use from a counselor acceptable to the school district.
2. Provides the Substance Abuse Coordinator with documentation of the assessment findings.
3. Meets with the Substance Abuse Coordinator and completes an alcohol/drug education program. The parent/guardian will attend at least one session.

Failure to complete the assessment, provide documentation of the assessment findings, and failure to keep appointments with the Substance Abuse Coordinator will result in reinstatement of the ten-(10) days of suspension previously waived.

NOTE: If substance abuse treatment is not recommended in the assessment, the school will still require the student to meet with the Substance Abuse Coordinator to qualify for the waiver of the remaining days of suspension.

A second offense for sale or transmission will result in an immediate suspension and a referral to the superintendent for expulsion.

S.T.O.P. TIPLINE

The Safety Tipline, Online Prevention or S.T.O.P Tipline is an online reporting service made available by the Kentucky Center for School Safety. It is designed for use as an "online" reporting/prevention tool. If students, parents, or community members know of an unsafe situation in school (bullying, weapons, drugs or alcohol, etc.), they can anonymously pass on that information to school personnel by accessing a link available on the BMS Webpage.

REPORTING

Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the use, possession, transfer, or sale of controlled substances on the school premises or within one thousand (1,000) feet of school premises, on a school bus, or at a school-sponsored or sanctioned event.

CONFIDENTIALITY

Confidentiality between students, teachers, staff, administration, and outside referral agencies will be observed at all times.

GRIEVANCE

The normal grievance process that governs the Bardstown School District will also be used for appeals concerning the alcohol/drug policy.

PROCEDURE FOR FILING A COMPLAINT OR GRIEVANCE WITH THE SCHOOL

1. Gather the facts and details



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2. Double-check your child’s situation or story
3. Review the pertinent section(s) of the student/parent handbook
4. Work through the pertinent professionals
5. Conference with the teacher or other pertinent person involved
6. Make sure that your child understands his/her responsibilities and is meeting his/her obligations
7. Should a problem or condition persist after your having made reasonable and repeated efforts to correct the unsatisfactory condition/situation, the Principal or Assistant Principal should be contacted
8. The matter will be reviewed along with the pertinent student(s) and staff contacts made to resolve the problem
9. If the preceding procedure has not resolved your concerns, you are encouraged to set forth your complaint to the Principal in writing.

TEAM TIGERS / TIGERS STRIPES PROGRAM

Students will have the opportunity to earn four tiger stripes each quarter (nine weeks) for a total of sixteen stripes over the course of the school year. The four stripes include:

- ACADEMICS** – 3.0 or higher GPA with no Ds or Fs
- ATTENDANCE** – No unexcused absences
- EFFORT** – No missing or incomplete assignments
- BEHAVIOR** – No office referrals

SERVICE STRIPE

An additional Tiger Stripe may be earned for students who participate in service projects throughout the year. This will be a one-time stripe that students can earn to add to their total stripe count for the school year. This will not be awarded each nine weeks, just one time when students earn the expected number of service project hours. Service work may begin as early as August 1st of the current school year but must be completed by May 1st. Students must complete and document 12 hours of service to earn this stripe.

TIGER STRIPES INCENTIVES (QUARTERLY)

1 STRIPE	2 STRIPES	3 STRIPES	4 STRIPES
<ul style="list-style-type: none"> ● Kona Ice Invite 	<ul style="list-style-type: none"> ● Kona Ice Invite ● Structured Recess 	<ul style="list-style-type: none"> ● Kona Ice Invite ● Structured Recess ● Free Admission to BMS Sporting Events 	<ul style="list-style-type: none"> ● Kona Ice Invite ● Structured Recess ● Free Admission to BMS Sporting Events ● Tiger Stripes shirt*

**Tiger Stripes shirt that can be worn on Thursday, and allowed to wear non-uniform pants on Friday*

Students that have earned a minimum of twelve points will be eligible for a reward trip that will take place after fourth-quarter midterm as fourth-quarter stripes will reflect midterm grades.

Due to COVID 19 this program may not function at its usual capacity.



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TIGER ALERTS

Tiger Alerts is a messaging platform that Bardstown Middle School has developed to send timely notifications about students' performance in school. Faculty and staff use it to instantly send text messages or emails to parents/guardians whenever a student demonstrates outstanding behavior or if their behavior is in need of correction. We use Tiger Alerts so that parents and teachers can be better partners to ensure the success of all of our students.

To receive your student's tiger alerts or to change your contact information, please fill out the form below.

[Contact Information Link](#) (if digital version) or a Contact Form may be picked up in the office.

FIELD TRIPS

All Bardstown Middle School Field Trips taken during the school day MUST have an educational purpose. Exceptions to this requirement are the school-wide reward events. Eligibility for attendance will be as follows:

- Students must have a passing overall GPA
- Only students directly enrolled in a class/club/team are eligible to attend that group's field trip
- Students must be in good standing regarding behavior/discipline/attendance issues
- Sponsors may tighten the criteria for eligibility in instances where the field trip is tied to learning targets upon approval by the principal (band or chorus competitions, for example)

EMERGENCY DRILLS

All students will participate in several emergency drills throughout the school year. Drills will be done for the following emergencies: Fire, Tornado, Earthquake, and Lockdown. It is imperative that students conduct themselves appropriately during every drill conducted at BMS.

SPECIAL EDUCATION

A full range of services for special students is provided at Bardstown Middle School. These services are an integral part of the program and are in compliance with Kentucky law and state regulations. For further information regarding these programs, please contact the District's Director of Special Education Services at 331-8800.

COMPLIANCE

Bardstown Middle School is in compliance with all state and district regulations and procedures. For further information regarding the school or its procedures, please contact the principal's office at 331-8803.