

MEMORANDUM

DATE: April 7, 2020
TO: Board Members
FROM: Tracey Rogers
RE: 2020-2021 Monthly Payroll Schedule

The following **monthly payroll schedule** is proposed for your approval:

July 31, 2020 (for 260 day employees ONLY)

August 31, 2020

September 30, 2020

October 30, 2020

November 25, 2020

December 30, 2020

January 29, 2021

February 26, 2021

March 31, 2021

April 30, 2021

May 28, 2021

The final two (2) checks in June will be issued by June 30, 2021.

The above dates correspond with the last working day of each month.